

Charity Registration No. 1137666

Company Registration No. 07316433 (England and Wales)

REMAP 2010

TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2020

Legal and Administrative Information

Trustees	Richard Bavister Les Brown Peter Cattermole Adam Ferry Sarah Forshaw Elizabeth Myers David Russell Sarah Shaw Andrew Waters
Chair	David Russell
Executive Vice-Chair	Peter Cattermole
Honorary Treasurer	Andrew Waters
Company Secretary	Andrew Waters
Charity number	1137666
Company number	07316433
Registered office	Unit D9 Chaucer Business Park Sevenoaks Kent TN16 6YU
Independent Examiner	Neil Thomas FCA Lynfield Maynards Green Heathfield East Sussex TN21 0DG
Main bankers	Co-Operative Bank PO Box 250 Skelmersdale Lancashire WN8 6WT

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Executive Vice-Chair's Foreword

Another great year for Remap thanks to all the hard work and commitment of our volunteers, trustees and staff. Please read the trustees report for the highlights and in particular see the Key Statistics for summary of the projects completed. But, as always, this is only possible due to the generosity of those who fund us and donate to our charity.

This year the trustee board saw some changes with Tony Shipley and Ian Midgley leaving and we are grateful for all their work over their years of involvement. I joined the board earlier in the year and more recently we welcomed Liz Myers who is joining us from Remap Scotland as we finalise the merger of the two charities.

Covid-19 has a huge impact on the whole charity sector and Remap has not been spared. However work has continued, albeit at a reduced level, in many parts of the country. We fully expect that funding will become harder and the ability of many of our makers to get back up to full speed will be difficult. As we do so, we have to comply with our new Covid-19 Policy and not place any of our volunteers, clients, careers and OTs at increased risk. At the same time we need to ensure we can raise sufficient funds to cover the costs of projects for all those who come to us for help.

Recently the trustees took time to consult with the entire membership through a survey and discussions with all the branch chairs. We are now actively working plans to streamline our operation to match the demands and challenges of the post-lockdown world.

Now, more than ever, Remap is essential in our communities. If you haven't already done so I urge you to read Adam Ferry's Covid-19 Mission Statement in this report. It is sometimes too easy to think that our work only has physical benefits for our clients. But take a moment to think about how what we do can also improve their motivation and mental health. We already know that through the ingenuity, commitment and generosity with their time, volunteers help thousands of people every year. We also know that everyone who hears about our work is inspired and impressed. We need to think how we can spread that message and help more people during this coming year, particularly those who have suffered isolation and personal setbacks during this period of lockdown.

Overall last year was another good one for Remap and our clients. I fully expect that once we are fully up and running again we will be looking forward to more success in 2021.

Peter Cattermole

Executive Vice-Chair of Trustees

2 September 2020

Trustees' Report

Structure, Governance and Management

The Governing Document

Remap is registered at Companies House under the name Remap 2010 and with the company number 07316433. It is registered with the Charity Commission under the charity number 1137666.

Remap's main governing document is its Articles of Association, and running alongside this is the Operations Manual, which constitutes the rules of the charity. The Operations Manual also contains guidance on best practice on all aspects of Remap's activities, and as such is an evolving document designed to respond to members' experience and thus retain its relevance and authority.

Recruitment and Appointment of Trustees

The trustees during the year were:

Richard Bavister
Les Brown
Peter Cattermole (appointed 12 March 2020)
Adam Ferry
Sarah Forshaw
Ian Midgley
David Russell
Sarah Shaw
Tony Shipley (resigned on 12 September 2019)
Andrew Waters

Subsequent to 31 March 2020, on 20 July 2020 Ian Midgley resigned as a trustee to concentrate on his role as chair of the Harrogate branch and on 2 September 2020 Elizabeth Myers was appointed as a trustee.

The trustees thank Tony Shipley and Ian Midgley for their valued contribution to the board over many years.

Peter Cattermole is a member of the South London and Surrey branches. Prior to retirement he spent 30 years working for a major international oil and gas company in multinational engineering and project management roles. He specialised in setting up new organisations, change management and commercial contracts.

Elizabeth Myers has an extensive background in nursing, both in practice and in academia. She served as an advisor to the Scottish NHS policy board and on several healthcare professional councils. She joined the Scottish Remap board of trustees in 2015 and became chair in 2018.

Organisational Structure

Remap is a national organisation in England, Wales and Northern Ireland with 64 local branches that operate with a high degree of autonomy within nationally set guidelines. The local branches are made up entirely of volunteers, usually including a Chair, Secretary and Treasurer. As well as volunteers who are skilled at the design and manufacture of equipment, many branches also benefit from volunteer occupational therapists and others who lead on publicity, fundraising and the like.

The Chief Executive Officer, David Martin, currently furloughed, reports to the trustees and is responsible for strategy development as well as operational matters. He is supported by a small office staff of four people.

At the end of the year, we said goodbye to Jill Homewood and Paula Allchin, who retired following many years of invaluable service to Remap. At the same time we were joined by Rhian Tring as office manager.

Governance

Remap has a number of trustee committees (called 'Action Groups' for added emphasis) in the following areas:

- Governance
- Board effectiveness
- Safeguarding
- Data protection

These Action Groups meet at least annually or more frequently as necessary and report to the trustee board accordingly.

Risk Management

The major risks and opportunities facing the charity are discussed and reviewed as part of the business cycle and budget process. The trustees confirm that all major risks have been reviewed and systems have been established to mitigate those risks.

Wider Network and Remap (Scotland)

Remap has affiliations with a number of other charities and close links with Remap (Scotland), which is a separate charity subject to the laws of their administration.

During the year the trustees of Remap held discussions with the trustees of Remap (Scotland), a Scottish charitable trust, with a view to taking over their operations in Scotland. Remap (Scotland) has 12 branches and 61 volunteers.

In anticipation of this, a Remap Extraordinary General Meeting was held on 12 March 2020 whereby its objects in its constitution were amended, thereby permitting Remap to operate throughout the United Kingdom thereby including Scotland.

Subject to approval by the Scottish Charity Regulator (OSCR), it is proposed that Remap commences activity in Scotland in October 2020.

Objectives and Activities

Remap's charitable purpose is to improve the quality of life of disabled people, treating each as an individual. The charity's objects and aims, as set out in the Articles of Association, are to meet the needs of disabled people, irrespective of their race, religion, age, gender, sexual orientation, nationality or ethnic origin, in particular by using technology and by providing or assisting in providing technological solutions designed to address their needs.

More specifically, it seeks to achieve these objects through the design, manufacture and supply of custom-made equipment to meet the individual requirements of disabled people, where their needs cannot be satisfactorily met by commercially-available products.

Remap delivers its services through the volunteer branch members, who are mainly engineers, technicians and craftspeople, almost all with their own workshop facilities, and health professionals who provide the vital clinical perspective on projects. Many branches look to recruit members with skills beyond the workshop and health care and look for volunteers with skills in fundraising, finance, administration and PR. In this way Remap can provide custom-made equipment without incurring the substantial costs normally associated with this type of design and production. Supporters frequently provide materials and access to more specialised workshop facilities, as well as funds to cover the modest operating costs of the local Remap groups.

Remap's custom-made equipment is given free of charge to recipients, so no revenues are earned by its construction and supply. For the volunteers, the main reward is the satisfaction that derives from helping disabled people achieve what would not otherwise be possible for them. Remap volunteers also enjoy the challenge of solving the problems which are presented and the opportunity to go on using and developing their skills.

Apart from the small paid staff team, all of Remap's work is carried out by volunteers which makes it a very efficient organisation. The figures recorded this year show the volunteers spent an estimated 67,000 hours working on their projects. Adding for the value of the input of health professionals to local groups, for donated materials and for workshop overheads, a very conservative assessment would suggest an annual value for the volunteering resource in excess of £7 million.

Review of activities 2019-20 - Key Statistics

- ***3,693 projects were completed, helping individuals, family members and carers. All provided free.***
- ***The average cost of each project to Remap (including central costs) was £91.***
- ***The majority of people (70%), wanted more independence and increased mobility at home; over 750 wanted easier access to and around their home and over 300 wanted to use the bathroom independently***
- ***42% of those we helped were over 65 and 18% were under 18***
- ***The proportion of older people we help has continued to increase as in previous years***
- ***80% had conditions such as multiple sclerosis, cerebral palsy, spinal injury, or amputations***
- ***20% had arthritis or age-related problems***
- ***We made modifications to over 250 wheelchairs***
- ***We provided over 150 pieces of equipment to help children at home or school***
- ***Over 500 items enabled people to play a sport or pursue a hobby***
- ***We have over 900 active volunteers***

Remap's mission is to design and custom-make equipment to help disabled people live more independent lives.

- We help to improve quality of life and increase independence for disabled people of all ages.
- We design and custom-make equipment for individuals because everyone's needs are different
- We provide solutions to everyday problems when there is nothing commercially available.
- Our network of skilled volunteers respond to thousands of requests for our help every year.
- We provide our service free of charge.

In 2019-20 we again enjoyed a busy year, helping more people and building our strength as an organisation. Remap helped disabled people on 3,693 (2019 - 3,851) occasions, more than ten cases every day of the year. This year's figure would have

been higher had it not been for the arrival of Covid-19 in March this year. This is still a great result and testimony to the hard work and dedication of our large pool of volunteers – some 900 people. The average cost, including central overheads, to Remap of the cases was £91 (2019 - £84) which demonstrates the value for money provided by the charity.

Delivering the service

Once again, we were able to help people from a broad age spectrum.

- 18% of our projects were completed for children and young people under 18.
- The mid age range of 18 – 64 accounted for 40% of the projects and the remaining 42% were for people over the age of 65.

The average cost of providing this service, including central overheads, was just £91 per case. This impressive figure demonstrates great value for money. Remap is community based and could not operate without its amazing volunteers who deliver the service. Some recent comments:

- *“Remap changes lives.” Gary, Facebook.*
- *“Our volunteer was very helpful and knowledgeable. Don’t be shy if you’re thinking about getting in touch with Remap!” Esther, email.*
- *“A great charity to support who make such a difference to people’s lives.” @norfolk_ot, Twitter*
- *“I love how Remap are leading the way in enabling disabled parents like myself to parent as independently as possible.” Fi, Instagram*
- *“A small charity that make a big difference.” Kelly, JustGiving.*
- *“Your passion for innovation and for helping others is second to none. Great work!” Anonymous OT, RCOT conference.*

These comments and Remap’s outputs demonstrate the hard work and dedication of our skilled volunteers – some 900 people. These wonderful volunteers use their knowledge and skills to help others and their contribution is fantastic. They are based in branches which operate right across England, Wales and Northern Ireland. Some of these branches are large, completing 100 projects or more every year for people in their local communities and others are quite small. What they have in common is an eye for detail, providing an important local service which puts the needs of individuals foremost. Most branches have the potential to help more, so raising our profile remains a top priority.

Funding successes

We operate in a highly competitive funding environment and did well to raise funds from a wide range of sources. Diversifying our funding base is a key objective for Remap, so it was good to receive funds from a range of sources, including charitable trusts and foundations, companies and individuals (including some legacies). We were supported by some fundraising challenges including the Superhero Series of events.

Contribution from branches

Remap is a single charity with a network of member branches that deliver our service and a central office that supports those branches through volunteer recruitment, fundraising, publicity and promotion and looking after the administration of the charity. Our network of branches contributed over £80,000 to the running of the charity as well as funding their own operational costs. The high level of support for our work in local communities is demonstrated by the fundraising success our groups enjoy.

MakeAbility

A highlight of 2018 was the launch of our new website MakeAbility (www.makeability.org.uk). This online community allows not just our volunteers but anyone with an interest in making equipment for disabled people to discuss their projects, upload designs and ideas, seek help from others and support our work. Launched in December 2018, the site has over 400 registered users who have uploaded hundreds of new projects between them. It is now used by an average of fifty people every day to share ideas and find solutions.

Our users published a record 51 projects in February 2020 alone, owing to our increased publicity. We had a record 191 awards entries in total this year. Having made it easier for volunteers to use, this is much more representative of the types of projects they are undertaking – even though it still represents a fraction of their hard work.

Raising Awareness

We have showcased Remap at events, conferences and exhibitions including

- Kidz to Adultz
- London Model Engineering Exhibition
- Naidex
- OTAC
- Rotary International
- RISE 4 Disability
- Sailability annual conference
- OT Show

On average, a new person follows our Twitter account every day. We have over 1,800 followers and are well on our way to 2,000. Thanks to our partnership with Lightful, we did particularly well during the Reclaim Social event, where charities across the UK shared stories about their work. On this day alone, we reached almost 3,000 people with our message.

Our Facebook supporters are a particularly engaged group and we are starting to see our community use this platform to raise funds for us online. Facebook also

accounts for four-fifths of the traffic coming from social media to our corporate website.

We had articles published in many newsletters/magazines and journals including the following. We thank them for their interest and support:

- AbilityNet
- Able Magazine
- Access and Mobility Professional
- Arthritis Digest
- AT Today
- BBC Look East
- BBC Ouch podcast and website
- BHTA
- Care 4 Quality
- CIEHF (Ergonomics Institute)
- Disabled Gardeners Trust
- Equipment Services Journal (NAEP)
- Independent Living
- Kidz to Adultz Magazine
- National Federation of Occupational Pensioners
- OT Magazine
- Professional engineer
- Scope online (interview)
- Shine
- Thalidomide Trust newsletter
- The Ringing World
- This Magazine

Some charitable trusts who supported Remap in 2019-20

- Sir Jeremiah Colman Gift Trust
- John Ellerman Foundation
- Garfield Weston Charitable Trust
- Thomas J Horne Memorial Trust
- C F Lunoe Trust
- Masonic Charitable Trust
- Peacock Charitable Trust

Companies who supported Remap

- BP
- Griffin Media Solutions
- Metro Real Estate
- Milbrook Healthcare
- My Time Media
- Swift Scaffolding
- Toyota
- Waitrose
-

Community groups who supported Remap

- Kent Community Foundation
- Freemasons
- Lions
- Probus
- Rotary
- Round Table

Impact of Covid -19

The advent of Covid -19 and lockdown in March had a significant impact on Remap's activities. Our office was closed and all paid staff furloughed. We were not able to provide services to clients.

As lockdown has eased we have been able to resume our charitable service although restricted by government regulations and while ensuring the safety of our volunteers and clients. Where possible we have been able to provide equipment to our clients while social distancing including online consultation where possible and in some cases by using PPE. Some of our branches made PPE during lockdown. Covid-19 guidance was issued to our volunteers.

As a consequence of Covid-19 fundraising is extremely difficult both locally and nationally with little ability for local networking and while in competition with other charities urgently seeking funds.

However the trustees used the unfortunate consequences of the pandemic to review the structure of Remap and its core needs and costs. This was done by online survey of all volunteers (some 300 completed this) and by personal consultation with each of our national branch chair,

During this difficult time, trustee Peter Cattermole was appointed to the role of Executive Vice – Chair.

One of the many outcomes of this process is a revised core message to recognise the impact of Covid-19 on our services and our clients. This includes a message from OT trustee, Adam Ferry, to our volunteers and supporters.

Text of letter from Adam Ferry to Remap Volunteers and Supporters:

Never have more people's ability to engage in meaningful activity been more widely affected. Who would have thought when we entered 2020 that later in the year, we would be told who we could meet, where and when we could meet them?

Parks, cinemas, theatres, schools, leisure centres, and non-essential shops all unable to be accessed. Some of the most vulnerable told to stay indoors and avoid social interaction. It's been challenging, physically, psychologically and emotionally.

Never before has the general population been more aware of the restrictions and difficulties faced on a daily basis by people with a disability.

Not in recent memory have we desired the ability to be spontaneous, with absolute freedom, more.

Covid – 19 recovery will continue to provide significant challenges, through symptoms such as limited exercise tolerance or chronic fatigue, communication difficulties, neurological impairment, shortness of breath or cognitive impairment.

With statutory service therapists being encouraged to consider Covid recovery services it is vital that not only is Remap positioned to support this personalised long-term care and treatment but available for those non-Covid clients who remain chronically occupationally deprived and socially isolated.

Much of the work Remap branches complete might be considered non-essential by some who focus on the ability to get washed, dressed, fed, hydrated and warm as the essential elements of care.

However, Remap has an underpinning ethos to maximise independence and engagement in meaningful activity, shared by occupational therapists. We therefore as a family of volunteers need to ask ourselves two questions:

- 1. How essential did it feel when we waited for news that we could leave our own homes?*
- 2. How essential was it when we were once again empowered and enabled to make decisions about an activity we could once again engage in?*

One engineer's project to adapt a walking aid is another person's hope of freedom.

One designer's plan is another person's ability to engage with friends or meaningful activity, finding psychological comfort.

*Remap is an **essential** charity, providing **essential** services, with every single project supporting those who need it the most; those who without it would remain isolated, dependent, deprived and isolated long after Covid-19 is a distant memory.*

Financial Review

Financial Statements

The financial statements for the year ended 31 March 2020 are set out on pages 16 to 19.

Reserves Policy

The trustees have set a reserves policy that puts a limit upon reserves holdings that is equivalent to 6 months' normal expenditure. They regard this limit as the minimum that will allow for the orderly conduct of the charity's business and obligations in what is a particularly uncertain funding climate and, at the same time, the maximum that could be regarded as a proper use of donated funds. Funds held by groups are expected to comply with this policy, but there will be local variations.

Investment Policy

Any balance of funds not required for immediate expenditure is held on bank deposit. Funds held centrally are partly invested, with Virgin Money.

Investment Performance

Total interest received was £622 - the bulk of which came from Virgin Money.

Any Funds in Deficit

There are no funds in deficit.

Reserves

During the year, Remap designated a further £10,000 of its unrestricted reserves for the purpose of upgrading the charity's systems and infrastructure. The designated reserves at 31 March 2020 were £20,000 (2019-£10,000).

Public Benefit

The charity has complied with the guidance on public benefit requirement in accordance to Section 17 of the Charities Act 2011.

Independent Examiner

Neil Thomas FCA was re-appointed as Independent Examiner at the AGM in June 2019. It is proposed that he should be further reappointed at the forthcoming 2020 AGM.

This report is made by the trustees and signed on their behalf by the Executive Vice-Chair on 2 September 2020.

Peter Cattermole

Executive Vice-Chair

Remap 2010

Statement of Trustees' Responsibilities

The trustees, who are also the directors of Remap 2010 for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the trust and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on an on-going basis unless it is inappropriate to presume that the trust will continue in operation.

The trustees are responsible for keeping adequate accounting records and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REMAP 2010
Statement of Financial Activities
for the year ended 31 March 2020

Income and Expenditure Account

	Notes	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
Incoming resources					
<i>Donations legacies and other gifts</i>					
Charitable trusts		113,376	2,000	115,376	95,533
Other donors		132,992	933	133,925	162,975
Legacies		18,234	-	18,234	64,085
Total donations and gifts		264,602	2,933	267,535	322,593
<i>Other incoming resources</i>					
Government project grants		7,655	1,505	9,160	17,756
Interest receivable		622	-	622	532
Total other incoming resources		8,277	1,505	9,782	18,288
Total incoming resources		272,879	4,438	277,317	340,881
Charitable expenditure					
<i>Cost of activities in furtherance of the objects of the charity:</i>					
	2	302,200	9,939	312,139	294,643
<i>Costs of generating funds</i>					
Fundraising		22,602	-	22,602	23,398
Governance costs	3	3,262	-	3,262	4,320
Total resources expended		328,064	9,939	338,003	322,361
Net income (expenditure)		(55,185)	(5,501)	(60,686)	18,520
Reconciliation of funds					
At 1 April 2019		239,331	40,605	279,936	261,416
Transfer		16,000	(16,000)	-	-
At 31 March 2020		200,146	19,104	219,250	279,936
Representing					
Current assets		200,721	19,104	219,825	280,491
Current liabilities		(575)	-	(575)	(555)
		200,146	19,104	219,250	279,936

REMAP 2010
Registered company number: 7316433

Balance Sheet
as at 31 March 2020

	Notes	2020		2019	
		£	£	£	£
Current assets					
Debtors	5	14,173		18,941	
Short term deposits		68,888		93,882	
Cash at bank		<u>136,764</u>		<u>167,668</u>	
		219,825		280,491	
Creditors: amounts falling due within one year	6	(575)		(555)	
Net current assets		<u>219,250</u>		<u>279,936</u>	
Net assets		<u>219,250</u>		<u>279,936</u>	
Accumulated funds					
Unrestricted funds					
<i>General funds</i>	7	180,146		229,331	
<i>Designated reserves</i>		<u>20,000</u>		<u>10,000</u>	
		200,146		239,331	
Restricted funds	7	19,104		40,605	
		<u>219,250</u>		<u>279,936</u>	

For the year ending 31 March 2020, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the trustees on 2 September 2020 and signed on their behalf by

P Cattermole

Vice - Chair of trustees

REMAP 2010
Notes to the financial statements
for the year ended 31 March 2020

1 Accounting policies

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (revised 2015).

Incoming resources

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided Grants are recognised in full in the Statement of Financial Activities in the year in which they are received.

Resources expended

Resources expended are recognised in the year in which they are incurred allocated to the particular activity to which they relate.

Governance costs are those attributable to organisational administration and compliance with constitutional and statutory requirements.

The funds of Remap are split into Restricted and Unrestricted funds.

Restricted funds are those funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions are imposed by the donor.

Unrestricted funds include Designated funds for the upgrade of Remap's systems and infrastructure.

Assets

Fixed assets are generally written off in the year of purchase.

2 Staff costs

	2020	2019
	£	£
Salaries and wages	146,697	121,543
Social security and pension costs	<u>13,879</u>	<u>9,718</u>
	<u>160,576</u>	<u>131,261</u>
Management remuneration	<u>44,165</u>	<u>40,000</u>
Average monthly number of employees during the year	<u>5</u>	<u>5</u>

There were no employees with earnings in excess of £60,000.

3 Governance costs	Total 2020 £	Total 2019 £
Trustee liability insurance	627	482
Trustees' and other governance meetings	2,060	3,283
Accountant's fees	575	555
	<u>3,262</u>	<u>4,320</u>

4 Transactions with trustees

During the year 2 trustees (2019-2) were reimbursed for motor, travel and other expenses totalling £887 (2019- £849). In addition one trustee (2019-1) was paid £3,260 (2019- £3,180) as remuneration for accountancy services.

5 Debtors	2020 £	2019 £
Income tax recoverable	8,543	13,311
Other debtors and prepayments	5,630	5,630
	<u>14,173</u>	<u>18,941</u>

6 Creditors	2020 £	2019 £
Other creditors and accruals	575	525

7 Funds

Restricted funds principally comprise funds restricted to local use. by Remap branches.

Unrestricted funds include funds of £20,000 (2019 £10,000) designated for the upgrade of Remap's systems and infrastructure.

8 Related party transactions

There were no related party transactions during the year (2019- None)

**Independent Examiners Report to the Trustees of
REMAP 2010
Registered company number: 7316433
Registered charity number: 1137666**

I report on the accounts of the charity for the year ended 31 March 2020, which are set out on pages 16 to 19.

Respective Responsibilities of Trustees and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am qualified to undertake the examination being a qualified member of the Institute of Chartered Accountants in England and Wales (ICAEW).

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities SORP (FRS 102); have not been met; or
- (2) to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

NEIL THOMAS FCA Chartered Accountant

Lynfield
Heathfield
East Sussex TN21 0DG

Date: 2 September 2020